

## **YOUNG ARCHITECT REPRESENTATIVE CALL FOR NOMINATIONS**

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The AIA's Young Architect Forum (YAF) and AIA Washington Council are seeking names of candidates for consideration and appointment as the AIA Washington Council Young Architect Representative (YAR).

The YAF is a program of the AIA and the College of Fellows (COF) and is organized to address issues of particular importance to recently licensed Architects (within 10 years or less after licensure). The Young Architect Representative's role is to promote YAF's mission points of leadership, mentorship, and fellowship by linking local Young Architects Forum activities with the National Institute. The YAR will interact with YAF Director's from other AIA state components and will bring ideas back to the local level while also participating in National YAF Focus Groups and initiatives. This may include informing the components in the state of programming ideas, grants and awards, or leadership opportunities for Young Architects that may be offered on a national or local level.

YAR's work with their counterparts, the College of Fellows Regional Representatives, and the National Associates Committee NAC Representatives. YARs are responsible for gathering information about issues facing young architects within their geographic areas and disseminating information about national/state activities and resources for use at the local level.

The AIA Young Architects Forum (YAF) is the voice of recently licensed Architects and the catalyst for progress within the Institute. Specific goals of the group are to:

- ENGAGE recently licensed Architects in leadership to become agents of change within the Institute and the profession overall.
- INSPIRE professional growth among recently licensed Architects through fellowship within the Institute.
- ADVOCATE for issues of particular relevance to recently licensed Architects to the Institute.
- SERVE to make AIA memberships meaningful to recently licensed Architects through programs and services that effectively anticipate, meet and exceed their needs.
- PROMOTE mentorship at all career stages to enhance personal growth, community involvement, and professional development.

### **YOUNG ARCHITECTS REPRESENTATIVE IN DETAIL**

Appointed by the AIAWA board of directors.

Appointee must be an AIA member and licensed for less than 10 years, for at least the first year of their term.

- This is a 2-year commitment with an estimated 4-12 hours per month spent on YAF activities and tasks, and up to 3-8 hours per month spent on AIAWA meetings and tasks. Exceptions outlined below.

The YAR's ongoing responsibilities for state and the AIA National YAF will include:

- Work with the local leadership to regularly communicate with the AIA Associate Members and the emerging professionals throughout the state, as well as the YAF leadership and other YAF members across the Institute.
- Serve as a conduit between local YAF chapters and the YAF Advisory Committee (AdCom).
- Disseminate information to and collect information from local YAF chapters as requested.
- Contribute to the direction and planning of the YAF by participating in the annual YAF meeting and working with the AdCom on various national issues.
- Communicate with COF Regional Representatives and NAC Representatives about how to work together to support each other's efforts.
- Suggest or encourage young architects for nomination for state or national awards, positions, or committees/subcommittees.
- Update and maintain State fact sheets of YAF component contact information for YAF leadership records.
- Support or participate in the facilitation of state student design awards program.
- At the end of the term, participate in election process of incoming YAR.

## **TERM OF SERVICE**

This is a 2 year appointment beginning January 1, 2025.

## **MEETINGS AND EVENTS**

Attend YAF Orientation (January) and YAF Annual Meeting (usually in March)

Participate in bi-monthly full YAF committee conference calls.

Participate in a minimum of one Focus Group led by the AdCom. Time commitment varies per Focus Group.

AIA Leadership Conference/Women's Leadership Summit

- AIAWA, when possible, provides an annual travel stipend which can be used for travel to the Leadership Conference in spring or Women's Leadership Summit in the fall.
- Time Commitment: Up to 4 days including travel for in-person conference.
- Requirements: participate in YAF activities; participate in Congressional visits and sessions; provide a written report on findings within 30 days following the conference.

AIA Conference on Architecture (usually held in late-May or early-June)

- AIAWA, when possible, provides an annual travel stipend which can be used for travel to the AIA Conference on Architecture.
- Time Commitment: Up to 4 days including travel for in-person conference.
- Requirements: participate in YAF activities at convention; attend relevant emerging professional events; provide a written report on findings within 30 days following the Conference

#### AIAWA Capital Connections Legislative Day (during the legislative session)

- State to reimburse for travel costs as needed
- Time Commitment: One day including travel for in-person conference.
- Requirements: participate in legislative meetings.

#### AIAWA monthly board meetings, virtual and/or in person

- Travel for in-person board meetings is reimbursed.
- Requirements: to provide updates and report on YAF events, decisions, etc. as they arise.

This is great opportunity for people who enjoy travel and meeting new people. The chance to get to know their peers from around the country and make lasting friendships is a tangible reward for this commitment to serving in this role.

### **APPLICATION**

An applicant should be nominated by a Washington state component; self-nominations are also acceptable, see below. The appointment will be made by the AIA Washington Council board of directors by September 19, 2024.

To be eligible for this position, an applicant must be an Architect member of the AIA in good standing, assigned to a Component within the state of Washington, and who has been licensed less than 10 years, for at least the first year of their term.

Nominators and interested candidates are asked to submit the following information (please have all information included as a single PDF file):

- Applicant Letter of Interest: one page maximum describing applicant's interest in the position.
- A single page letter from the applicant's employer (unless self-employed) stating their understanding and support of the time commitment for the applicant to serve in this position – a template can be provided to applicants.
- Supporting materials: up to five 8-1/2x11 pages maximum, including:
  - Applicant's resume at a minimum
  - One page essay from the nominee focusing on what he or she hopes to gain from the experience both personally and professionally.
  - One letter of recommendation from a local component supporting the nomination

- Self-nominated applicants, in the place of a letter from an AIA Component submit, two letters of recommendation from AIA members within the state of Washington may be submitted.

Applications should be received by September 1, 2024.

Please email your application to Tammie Sueirro, AIAWA Executive Director at [tsueirro@aiawa.org](mailto:tsueirro@aiawa.org).

### **QUESTIONS?**

If you have questions regarding the program you can contact the current YAF Regional Director Tanya Kataria [tkataria@weberthompson.com](mailto:tkataria@weberthompson.com) or AIAWA's Executive Director Tammie Sueirro, [tsueirro@aiawa.org](mailto:tsueirro@aiawa.org).